

Power Apps & Power Automate (1 Day)

Code: SuperPower-101

About this course

This course covers the Basic of Power Apps. On our 1-Day Course you will learn how to user PowerApps tools and generate business application that works on browsers and connect to multiple data sources and will learn how to create automated workflows using templates to manage tasks and approval, no coding required! Increase efficiency and free up time for higher value add work.

Audience(s): End users
Technology: Power Apps & Power Automate
Language: Speaker Thai / Presentation English & Thai
Time: 9:00-12:00 and 13:00-16:00 (1 Day)

Module	
	Module 1: Office 365 & SharePoint Lists overview Lessons: - Office 365 Overview - SharePoint Lists Overview.
	Module 2: Introduction to Power Apps Lessons: - What is Power Apps? - Related technologies - Sample apps and templates - Understanding types of apps
	Module 3: Device comparison Hand-on Lab Lessons: - Create a Canvas App - Add screens to your app - Adding Text Labels - Adding Galleries - Understanding properties - Use formulas in your app - Using the OnSelect Property - Navigate between screens - Customising A Gallery Control - Capture a collection from your app - Data Connections - Connecting to static Excel

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Module 4: SharePoint for apps

Lessons:



- Create custom list and fields
- Add SharePoint List as a data source to the app
- Connecting to a SharePoint list
- Submit data to SharePoint Lists
- Adding Forms
- Using Display Forms
- Creating an Office 365 connection.



Module 5: Introduction to Power Automate

Lessons:



- What is Microsoft Power Automate?
- The benefits of automation
- How to get to Power Automate
- Using Power Automate templates
- Editing a Power Automate
- Publish and trigger a Power Automate
- Turn off or delete a Power Automate



Module 6: Getting Start with Power Automate and Flow Management

Lessons:



- Understanding Flow Workspace My Flow, Templates, Connectors
- Environment.



Module 7: Travel Approval Hand-On Lab



A user stores his/her travel information in a SharePoint list named Travels. When a new travel request is created, a flow will be triggered and will ask a manager to approve/Reject.

Lessons:

- Create custom list and fields
- Approval
- Adding conditions
- Send mail notification
- Update data in SharePoint list